

Section 3 Case Notification

TO: NMB Director of Arbitration Services

RE: Notification of Cases

Dear Director:

This letter will serve as formal notification to the Office of Arbitration Services of the National Mediation Board (NMB) regarding the institution of proceedings as reflected in Attachment A . We acknowledge that the cases will be added to the NMB's case management system and not assigned to any arbitrator. The parties will later notify the NMB in writing of the specific cases that the parties would like assigned to an arbitrator for hearing and/or decision.

Name

Title

Enclosure: Attachment A (List of Cases)